LEEDS CASTLE

**VOLUNTEER REGISTRATION FORM**

|  |  |
| --- | --- |
| Which role are you interested in? |  |

PERSONAL DETAILS:

|  |  |
| --- | --- |
| TITLE: |  |
| FIRST NAME: |  |
| SURNAME: |  |
| DAYTIME TELEPHONE: |  |
| MOBILE: |  |
| EMAIL: |  |
| HOME ADDRESS: |  |

|  |
| --- |
| **Background and Interests**  Please give brief details. This can include your skills and experience, hobbies, interests and previous volunteering roles. |
|  |
| **Why do you want to volunteer at Leeds Castle and what do you hope to gain from it?** |
|  |

**EMPLOYMENT STATUS:**

|  |
| --- |
| **Employment (please indicate if you are:** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employed**  **(full-time)** | **Employed**  **(part-time)** | **Unemployed** | **Retired** | **Student**  **(full time)** | **Student**  **(part time)** |
|  |  |  |  |  |  |

**REFERENCES: Please provide contact details of two people (not related to you) who we can contact to comment on your character and ability to carry out this role.**

|  |  |  |
| --- | --- | --- |
|  | **Reference One:** | **Reference Two:** |
| **FIRST NAME:** |  |  |
| **SURNAME:** |  |  |
| **ADDRESS** |  |  |
| **EMAIL:** |  |  |
| **Relationship to you** |  |  |

**EMERCENCY CONTACT DETAILS: Please provide the details of someone we can contact in the unlikely event of accident or illness while you are volunteering. These details will not be passed on to any third party and will be kept securely.**

|  |  |
| --- | --- |
| **NAME;** |  |
| **RELATIONSHIP TO YOU:** |  |
| **DAYTIME TELEPHONE:** |  |
| **MOBILE:** |  |

**OTHER DETAILS:**

|  |
| --- |
| **Have you ever worked at Leeds Castle? If so, please state the position that you worked? Yes/No** |
| **Do you have the right to work in the UK? Yes/No**  **Do you have any unspent criminal convictions or is there any action pending against you? Please give details. This will not necessarily prevent you from volunteering as each application is treated on its merit. Yes/No**  **Do you have a disability or specific need for which special arrangements or adjustments are needed for the role or for the interview? All information is strictly confidential but we may contact you to discuss your requirements. Yes/No** |

**I declare that the information I have given is correct:**

|  |  |
| --- | --- |
| **Signed:** | **Date:** |

**Please complete and return**

**By post to: Volunteer Co-ordinator, Leeds Castle, Broomfield Road, Leeds,**

**Maidstone, Kent. ME17 1PL**

**By email to: volunteer@leeds-castle.co.uk**